

Skills-Tu Employment™

Making opportunities count



**“The specialists in
attitude change”**

nocn
CREATING OPPORTUNITIES



Skills-Tu Employment [™] is an accredited educational programme delivered by Intuitive Thinking Skills. Our delivery as a specialist starts right from recruitment and selection. We recruit from our own client base meaning our Tutor/Coordinators have the added credibility of peers. Each member of staff has a wealth of personal experience including past drugs/alcohol problems, homelessness, health, offending history and long term unemployment.

Having staff who have “been there and done that” demonstrates that our simple and passionate approach to problem solving works. The importance of employing credible and passionate Tutors in our sector makes success much more tangible and this simple message is essential to our success as a specialist in attitude change.

The Skills-Tu Employment programme provides **KNOWLEDGE**, **EXPERIENCE** and **PRACTICAL SOLUTIONS** that change mind-sets. Change is achieved through **CONTEMPORARY EDUCATION**, **CHANGING LANGUAGE**, **THINKING** and **BELIEFS** that reinforce and justify helplessness and asking bold questions.

ISN'T IT TIME YOU TOOK BACK CONTROL?

WOULD YOU LIKE TO UNLOCK YOUR ABILITIES?

Challenges

Part of working with difficult to move individuals is recognising the challenges that come with institutional dependence, involvement with mental health services, long standing substance misuse problems, health inequalities and/or lack of academic qualifications. The people we meet are often a mixture of disaffected, apathetic, sceptical or resistant.

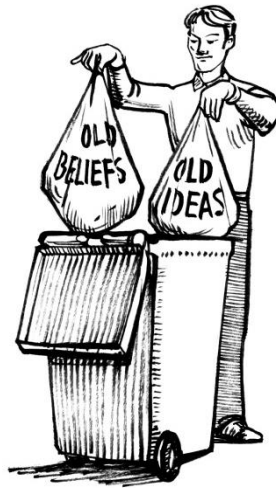


By utilising existing relationships, peer led education, skilled Tutors and a central office we will provide a highly flexible service aimed at helping existing services and partners achieve their key outcomes. We will deliver partnership training for identification and referral along with post course strategies to improve and support best practice.

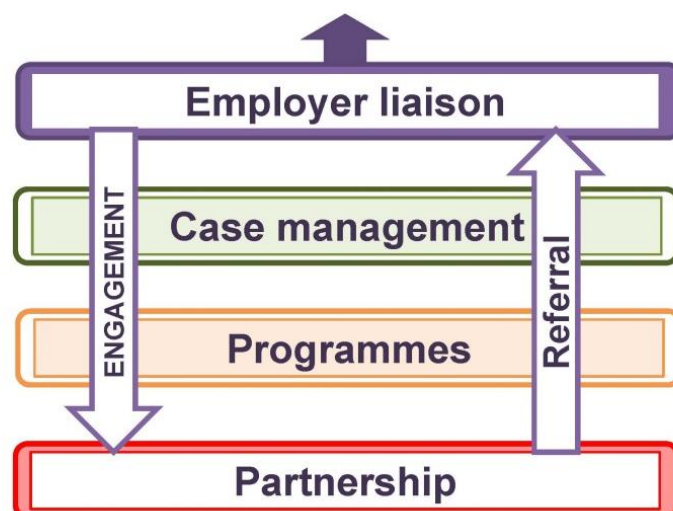
Delivery

Delivery is based in a classroom setting, with learning outcomes including two separate qualifications **Personal Career Planning (Level 1, 3 credits)** and **Job seeking skills (Level 1, 3 credits)** over a short yet intensive period.

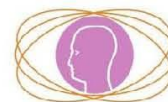
Further follow up sessions ensure each learner is adequately performance managed via sensible and challenging targets set during classroom time.



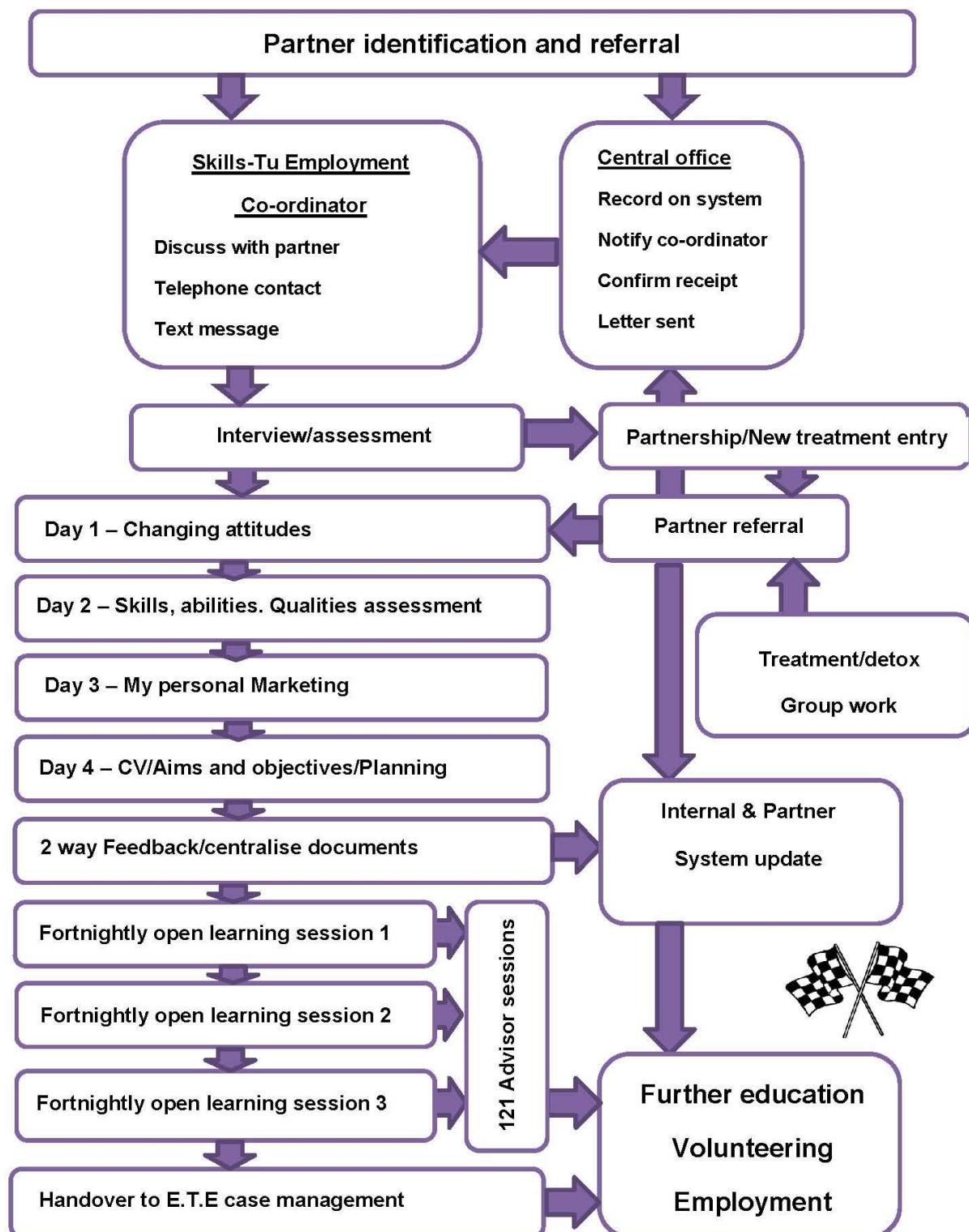
Referrals are taken from the local partnership and prospective learners are assessed and selected for motivation to change. Our busy Head Office handles thousands of referrals every year with the minimum of fuss ensuring students, Tutors, management and partners receive the relevant information throughout the customers' experience.



We aim to have referrals processed with confirmation produced and sent to both referring agent and customer within 24 hours of contact.



Skills-Tu Employment Model

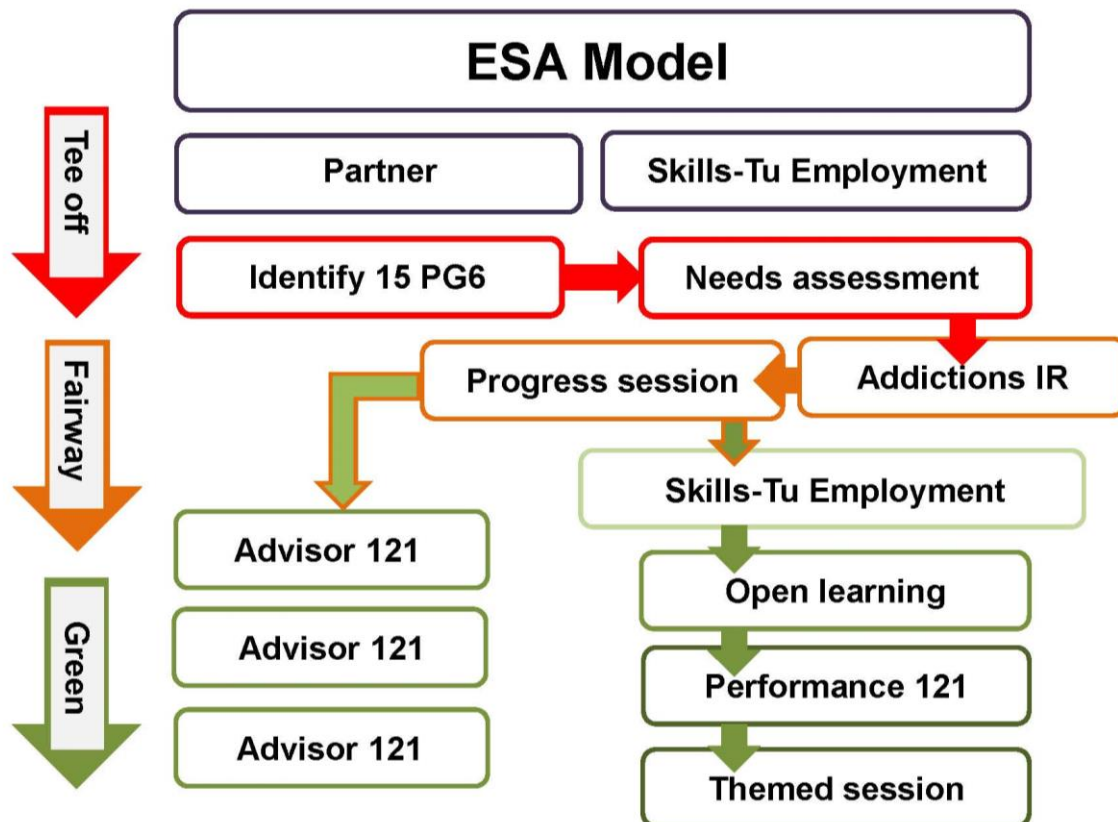


Working with ESA customers

Our approach is to give people knowledge and tools to improve their prospects using the skills and experience they already possess whilst also changing mind-sets.

Often the objections that people find difficult to overcome are:

- Previous convictions.
- Fear of being worse off.
- I want to change my career.
- Substance misuse problem.
- A long time out of work.
- Lack of experience.
- Perceived disabilities.

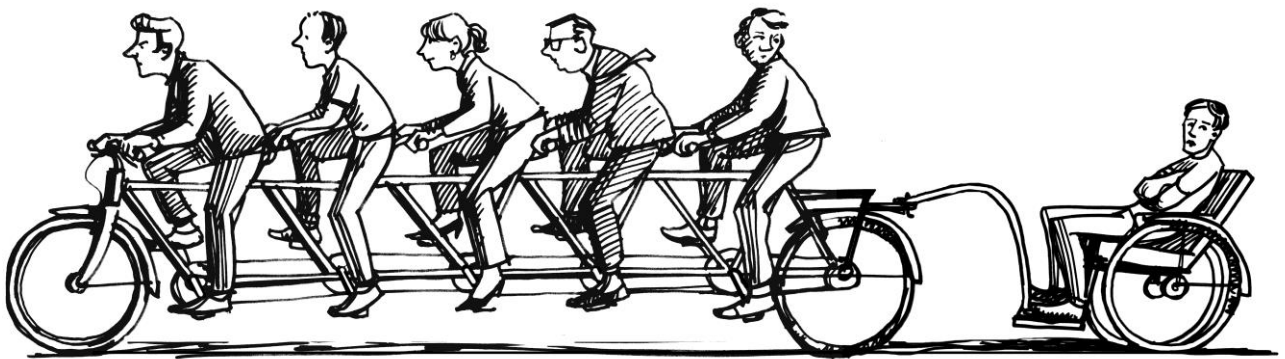


Workplaces are full of people who have had difficulties and challenging life experiences who have demonstrated success and climbed their career ladder. So...why were they successful?

Our approach is simple: If they can so can you!

The Skills-Tu Employment programme™ is a unique insight into achieving a happy and successful career that you can be proud of. We teach skills and knowledge to:

- Build a tailored CV – teaching learners how to write or adjust their CV to fit with around the employers needs. Understanding an employer's needs and what makes them tick. Being concise and stimulating interest.
- Being successful at interviews – getting across a good attitude to work and demonstrating you are worth the investment.
- Making your experience count - Even negative past experiences are valuable for employers since they demonstrate an attitude for change.
- Job getting – Why job seek, when a confident outlook will mean you stop seeking and start getting.
- Your first job – Knowing how to impress in your first month at work. How to manage feeling awkward?
- Learning on the job – teaching people how to think critically and keep themselves open to change.
- Transfer and reapply skills
- Upward mobility – It's not just about keeping a job it's about learning new skills, experience and progressing. Satisfying the drive to achieve more, gaining experience or reach higher gives people a sense of satisfaction.



Who's in control of your life!

Accreditation

Personal Career Planning (Level 1 Credits 3)

Learner can:

- Give an example of own:
Strengths, Qualities, Skills Abilities.
- Identify an area of weakness.
- State why the weakness needs to be improved.
- Identify a source of help in relation to career planning.
- Identify a source of information for own career planning.
- Identify a potential learning progression destination; a potential career opportunity.
- Outline how own: Strengths, Qualities, Skills, Abilities relate to the identified learning progression and career opportunity.
- Produce a simple career action plan identifying steps required to achieve identified career goal.
- Produce an application to the next stage of own education, training or work.

Job seeking skills (Level 1 Credits 3)

Learner can

- Outline skills necessary for job seeking.
- Identify sources of information on job vacancies.
- Identify different jobs they could apply for.
- List own personal skills and abilities.
- Outlining how they would be useful for each identified job.
- Outline the benefits of applying for a job by Letter, Application form, Curriculum vitae (CV), Letter and CV or application form, Online, Over the telephone.
- Identify the essential details that should be included when applying for a job.
- Outline how an organisation uses CVs to select applicants for interview.
- Identify personal details necessary for completion of a CV.
- Identify key elements to consider when: Preparing for an interview, Being interviewed.
- Outline what to expect at an interview.

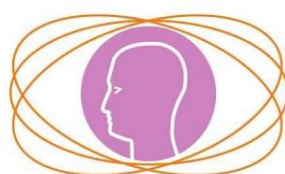
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From dependence to independence

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